

**Meeting:** Harbour Committee

**Date:** 16<sup>th</sup> June 2025

**Wards affected:** All wards

**Report Title:** Review of Harbour Committee Terms of Reference and Appointment of Harbour Appointments Sub-Committee

**When does the decision need to be implemented?**

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## 1. Purpose of Report

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- 1.1. To provide Members of the Harbour Committee with an opportunity to review the Harbour Committee Terms of Reference.
- 1.2. To appoint the Harbour Appointments Sub-Committee, which considers ad hoc applications for external advisor positions on the Harbour Committee and makes recommendations to the Harbour Committee.

## 2. Reason for Proposal and its benefits

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- 2.1 The Harbour Committee function is defined as to determine all matters relating to the strategic management of the Council's function as a Harbour Authority.
- 2.2 Appointment of external advisors gives the Harbour Sub-Committee expert advice on matters relating to its role from members of the community.

## 3. Recommendation(s) / Proposed Decision

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- 3.1 That Members of the Harbour Committee note the Terms of Reference of the Harbour Committee set out at Appendix 1 to the submitted report.
- 3.2 That the Harbour Committee appoint the Harbour Appointments Sub-Committee with membership and Terms of Reference set out at Appendix 1 to the submitted report.

## 4. Appendices

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- 4.1 Appendix 1 - Harbour Committee and Harbour Appointment Sub-Committee Terms of Reference

## 5. Background Documents

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- 5.1 None.

## Supporting Information

## 6. Regulatory

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- 6.1 The Harbour Committee will act as duty holder for the purposes of the Port Marine Safety Code, the accountability for which cannot be assigned or delegated.

## 7. Engagement and Consultation

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- 7.1 Under the Terms of Reference there can be up to five external non-voting advisors appointed by the Committee on a four year term. They are appointed by the Harbour Committee following recommendation of the Harbour Appointments Sub-Committee.

## 8. Equality Impact Assessment

Protected characteristics under the Equality Act and groups with increased vulnerability	Data and insight	Equality considerations (including any adverse impacts)	Mitigation activities	Responsible department and timeframe for implementing mitigation activities
Age	18 per cent of Torbay residents are under 18 years old. 55 per cent of Torbay residents are aged between 18 to 64 years old. 27 per cent of Torbay residents are aged 65 and older.	There is no differential impact.		
Carers	At the time of the 2021 census there were 14,900 unpaid carers in Torbay. 5,185 of these provided 50 hours or more of care.	There is no differential impact.		
Disability	In the 2021 Census, 23.8% of Torbay residents answered that their day-to-day activities were limited a little or a lot by	There is no differential impact.		

	a physical or mental health condition or illness.			
Gender reassignment	In the 2021 Census, 0.4% of Torbay's community answered that their gender identity was not the same as their sex registered at birth. This proportion is similar to the Southwest and is lower than England.	There is no differential impact.		
Marriage and civil partnership	Of those Torbay residents aged 16 and over at the time of 2021 Census, 44.2% of people were married or in a registered civil partnership.	There is no differential impact.		
Pregnancy and maternity	Over the period 2010 to 2021, the rate of live births (as a proportion of females aged 15 to 44) has been slightly but significantly higher in Torbay (average of 63.7 per 1,000) than England (60.2) and the South West (58.4). There has been a notable fall in the numbers of live births since the middle of the last decade across all geographical areas.	There is no differential impact.		

Race	In the 2021 Census, 96.1% of Torbay residents described their ethnicity as white. This is a higher proportion than the South West and England. Black, Asian and minority ethnic individuals are more likely to live in areas of Torbay classified as being amongst the 20% most deprived areas in England.	There is no differential impact.		
Religion and belief	64.8% of Torbay residents who stated that they have a religion in the 2021 census.	There is no differential impact.		
Sex	51.3% of Torbay's population are female and 48.7% are male	There is no differential impact.		
Sexual orientation	In the 2021 Census, 3.4% of those in Torbay aged over 16 identified their sexuality as either Lesbian, Gay, Bisexual or, used another term to describe their sexual orientation.	There is no differential impact.		
Armed Forces Community	In 2021, 3.8% of residents in England reported that they had previously served in the UK armed forces. In Torbay,	There is no differential impact.		

	5.9 per cent of the population have previously served in the UK armed forces.			
<b>Additional considerations</b>				
Socio-economic impacts (Including impacts on child poverty and deprivation)		There is no differential impact.		
Public Health impacts (Including impacts on the general health of the population of Torbay)		There is no differential impact.		
Human Rights impacts		There is no differential impact.		
Child Friendly	Torbay Council is a Child Friendly Council, and all staff and Councillors are Corporate Parents and have a responsibility towards cared for and care experienced children and young people.	There is no differential impact.		

## 9. Cumulative Council Impact

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9.1. None.

## 10. Cumulative Community Impacts

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10.1. None.